







**CAYMAN ISLANDS GOVERNMENT  
CREDIT CARD EXPENSE CLAIM FORM**

<b>PERSONAL INFO</b>	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:		1 year Subscription – Online Harmonized System Database Online Ethical Training for Director and Deputy Director, Central Procurement Office - Chartered Institute of Purchasing & Supply (CIPS) Payment on Credit Card			
	Purpose:					
	Travel or Purchase Date:		Credit Card Statement Date – 1 May 2017			
<b>DETAILS OF TRANSACTIONS</b>	Date (DD/MM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	12 Apr 2017	Publications.wco	US\$ 346.16	.84	290.77	CC
	13 Apr 2017	Cips.org	US 98.46	.84	82.71	CC
	25 Apr 2017	Payment	US\$ -250.00	.84	-210.00	CC
	<b>TOTAL</b>					
<b>DECLARATION</b>	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson Cardholder Signature:  Date: 1 October 2018					
<b>OFFICIAL USE ONLY</b>	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SAFS Name		 Signature		1 October 2018 Date	
Approved By:						
Anne Owens, SAFS Name		 Signature		 Date		