







**CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM**

PERSONAL INFO	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:		Grand Cayman Fort Lauderdale/Plantation, FL			
	Purpose:		Attendance of the Deputy Director, Central Procurement Office at the 2018 Digital Economy Conference in Grand Cayman. Hotel Costs for two (2) staff members of the Debt Recovery Unit, Treasury Department to attend Debt Collection Strategies and Techniques training by Cohen and Klein Consulting, Inc. in Fort Lauderdale/Plantation, Florida.			
	Travel or Purchase Date:		Credit Card Statement Date – July 2018			
13	Date (DD/MM/YY)	Supplier and Description of Transaction	Foreign Amount	Exchange Rate	CI\$ Equivalent	Type of Expense
	8 Jun 2018	JRC investments–Dig E Conference	US\$ 321.43	.84	270.00	CC
	26 Jun 2018	Hampton Inn, Plantation, FL	US\$ 946.40	.84	794.98	CC
	26 Jun 2018	Hampton Inn, Plantation, FL	US\$ 946.40	.84	794.98	CC
	TOTAL					
DECLARATION	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson					
	Cardholder Signature: 					
Date: 1 October 2018						
OFFICIAL USE ONLY	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SFS Name				1 October 2018 Date	
Approved By:						
Anne Owens, SFS Name				 Date		