




**CAYMAN ISLANDS GOVERNMENT  
CREDIT CARD EXPENSE CLAIM FORM**

<b>PERSONAL INFO</b>	Name:		Kenneth Jefferson			
	Title		Financial Secretary & Chief Officer Ministry of Finance & Economic Development			
	Destination or Purchase:		Annual Membership Fee			
	Purpose:		To pay credit card annual fee			
	Travel or Purchase Date:		Feb 2020			
	Travel or Purchase Date:		Credit Card Charges for Jan-Feb 2020			
<b>DETAILS OF TRANSACTIONS</b>	<b>Date (DD/MMM/YY)</b>	<b>Supplier and Description of Transaction</b>	<b>US\$</b>	<b>Exchange Rate</b>	<b>CI\$ Equivalent</b>	<b>Type of Expense</b>
	03 Feb 2020	Payment	150.00	0.84	126.00	
	<b>TOTAL</b>					<b>\$126.00</b>
<b>DECLARATION</b>	All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card.					
	Name of Cardholder: Kenneth Jefferson Cardholder Signature:  Date: 5 March 2020					
<b>OFFICIAL USE ONLY</b>	I have reviewed the above for accuracy and completeness.					
	Anne Owens, SAFS _____ Name		_____ Signature		_____ Date	
Approved By:						
Michael Nixon, SAFS _____ Name		_____ Signature		_____ Date		