

THE DEPARTMENT OF HEALTH REGULATORY SERVICES

P.O. Box 10215 Grand Cayman KY1-1002, CAYMAN ISLANDS 33 Hirst Road, Countryside Shopping Village, Savannah

Telephone: (345) 946 -2084, Fax: (345) 946 -2845 **Email:** <u>hic@gov.ky</u> or <u>hpbusers@gov.ky</u>



Internal Complaints Registration Form

- General Customer Inquiry/Complaint and Internal Complaint Process (ICP)
- General Customer Inquiry/Complaint Resolution Process

| For Offic | ial Use Only: |
|-----------|---------------|
| Complain | nt No: |
| Date: | |
| 2 | (dd/mm/yyyy) |
| Follow-u | p Date: |

| CONTACT DETAILS OF COMPL | _AINANT: | |
|---------------------------------|----------------------|--------------------|
| NAME: | | |
| RESIDENTIAL ADDRESS: | | <u></u> |
| P.O. BOX: | POSTAL CODE: | |
| CELL PHONE #: | HOME TELEPHO | ONE #: |
| DATE OF BIRTH: | | |
| | _NATIONALITY/STATUS | |
| EMAIL ADDRESS: | | |
| COMPLAINT DESCRIPTION | | |
| WHICH SECTION OF THE DEPA | ARTMENT OF HEALTH RE | GULATORY SEFVICES? |
| Health Insurance Commission ("F | 1IC") | |
| Health Practice Commission ("HP | PC") | |
| Name of Government employee/s | s involved | |
| | | |
| | | |

COMPLAINT SUMMARY SIGNATURE:_____DATE:____