

APPLYING FOR A U.S. NON-IMMIGRANT VISA **AS AT 20TH JULY, 2023**

ADDRESS:

EMBASSY OF THE UNITED STATES
CONSULAR SECTION
142 OLD HOPE ROAD
KINGSTON 6
JAMAICA
TEL: 1 876 702 6000
FAX: 1 876 702 6018-9

TO APPLY FOR A NEW VISA, THE FOLLOWING ITEMS ARE REQUIRED:

- a) <https://ceac.state.gov/genniv/> - A printed confirmation page of the completed electronic US Visa application form DS-160. **This form must be completed and submitted online;**
- b) <https://ais.usvisa-info.com> – After completing and submitting the US Visa application online, proceed to create an account in order to choose a courier pick up location (this is only done as a means of being able to complete the process correctly online, therefore choose the **DHL Kingston Location**), make payment for the US Visa application by Debit/Credit Card in the amount of **US\$185.00** and to print the “Courier In Authorisation Certificate”;
- c) Valid BOTC - Cayman Islands Passport that will **not** expire within the next six months. There should be sufficient blank pages available in the passport to affix a visa, should a visa be granted; each applicant must possess their own passport (**no visas will be issued to children who are added to parent’s passport**)
- d) Expired or other Passport (if held a U.S. visa before);
- e) 1 full face photograph (white or off-white background);
- f) A recent Police Clearance for **ANY** applicant sixteen years of age or older;
- g) Any additional documents that may demonstrate the applicant’s social and economic ties outside the United States, OR that otherwise help to support or clarify the application.
 - Original birth Certificate
 - Copy of parent’s valid passport data page and valid US Visa (if the applicant is a child) – if parent’s passport is not a BOTC-Cayman Islands passport, please provide a copy of parent’s Caymanian Status Letter/Certificate OR their BOTC Naturalisation Certificate
 - Proof that Payment for Visa Application was successful
 - Courier In Authorisation Certificate

PERSONAL INTERVIEW

A personal interview at the **United States Embassy in Kingston, Jamaica** will be required, but is **not limited to**, the following applicants:

- If you are 14 to 79 years of age and applying for a US Visitor’s visa for the **FIRST TIME or RENEWAL**
- Applicants 80 years old and older applying for a US Visitor’s Visa for the first time
- You **MUST** schedule an appointment time for your interview. Appointments can be made after you have created an account at the following website: <https://ais.usvisa-info.com>
- Applicants who have made an appointment but has a genuine emergency should now send a request via email to: kingstonniveemergency@state.gov or contact 1 876 702 6000.

The Passport & Corporate Services Office forwards (**BOTC - Cayman Islands Passports and British Citizen Passports ONLY**) applications weekly to the U.S. Embassy for a **non-refundable** fee of: **CI\$50.00 Cash (Per Applicant)**.