

### CONFIDENTIAL

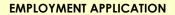
# **Employment Application**

Post Applied for:	
Deadline:	
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	T BE COMPLETED FULLY USING BLACK INK OR TYPE. ATTACH ADDITIONAL PAGES IF NEEDED. PLICATION FORMS OR APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE
CONSIDERED. YO	OU MAY ATTACH YOUR RESUME IN SUPPORT OF YOUR APPLICATION IF DESIRED.
_	
Section 1:	Personal Details
Last Name :	First Name:
	Middle Name(s):
Any other	r names used in educational or work background:
Mailing Address:	
Street Address:	
Email address:	
Telephone Contact	
	Work: May we contact you at work? Yes No
Your date of birth:	Netice with a
	dd mm yyyy Nationality:
Permanent Resider	manian, what is your Immigration status in the Cayman Islands?  The state of the st
remanem kesider	Mork Permit Holder Work Permit Expires dd mm yyyy Other
Married to a Caym	nanian? Yes No

If you are successful in your application, evidence of your Immigration Status will be required prior to appointment.



Have you been previ	ously employed w	rithin the Parliament Mana	gement Commissi	on? Yes	No
If yes, please indicate	e post(s) held and	dates of service		_	
Section 2: P (If now unemploye	<del>_</del>				
(ii now onemploye	a give details of ic	usi employerj			
Name of Employer:		1	Department/Section	on:	
Address:					
<u> </u>					
Post Title:					
Date of Appointmen	t:	Salary:			
Brief description of d	luties:				
Period of Notice Req	wired:	Last day of se	r <b>vice</b> (if no longer	employed):	
Reason for leaving		Edsi day of se	Trice (ii no longor	employed).	
g					
Section 3:	Previous Emp	lovment			
	<del></del>	cover the last 10 years. Co	ntinue on a separ	ate sheet if necessa	ry.)
	_				
1. Name of Emplo	oyer:				
Address:					
Dasilian Hald		Desir de Francis			
Position Held:		Period of Employr	nent: mm	yyyy <b>to</b> mm	УУУУ
Summary of Duking					
Summary of Duties:					





Reason for leaving						
2. Name of Employ	yer:					
Address:						
Position Held:		Period of Employment:	mm	2000/ <b>to</b>	mm	2000/
rosilion riela.		Teriod of Employment.	111111	yyyy to	111111	УУУУ
Summary of Duties:						
Reason for leaving						
3. Name of Emplo	ver:					
o	,					
Address						
Address:						
Position Held:		Period of Employment:	mm	yyyy to	mm	уууу
Summary of Duties:						
Reason for leaving						



### **Section 4: Education**

(Qualifications obtained from Schools, Colleges and Universities. Please list highest qualification first.)

College or University	Course	Qualifications, grades & dates attended
College of Offiversity	Coolse	Qualifications, grades & dates diferided
School	Subjects	Qualifications, grades & dates attended

Continue on a separate sheet if necessary

### Professional, Technical or Management Qualifications

Please give details:

Professional/Technical/	Course Details & Dates achieved				
Management Qualifications					
Current Membership in any Professional/Technical Associations – Please state level of Membership:					
Continue on a separate sheet if nec	Vaccour Vivo				



## Section 5: Training and Development

(Any training & development courses or non-qualification courses which support your application.)

tle of Training Programme or Course	Length of Course	Area(s) of Focus	

	Section 6: Personal Statement (Explain why you are applying and how you meet the requirements set out in the job description.)
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Continue on a separate sheet if necessary



**Section 7: Dependants** (Limited to a spouse and / or dependent children under the age of 18. Overseas applicants should list only those who would accompany them for the duration of the contract)

Number of Dependence Name of Spouse: Name of Children:	ents:					
Section 8: 0	Convictions					
Have you ever bee	n convicted of a cri	riminal offence?				
Mark the envelope	If yes, please submit full details of the conviction within a sealed envelope together with this application form. Mark the envelope "Confidential - for the attention of the HR Manager". The envelope will only be opened if you are short listed for interview. A conviction will not necessarily disqualify an applicant.					
Section 9:	References					
Please give the names and details of two individuals who may be contacted for work-related references. If you have not been employed, provide an academic and character reference. If self-employed, give your business name and supply business references.						
Name:	Reference 1		Name:	Reference 2		
Position (job title):			Position (job title):			
Work Relationship:			Work Relationship:			
Organisation:			Organisation:			
Address:			Address:			
Telephone no.:			Telephone no.:			
E-Mail:			E-Mail:			
This referee may be contacted:		This referee may be c	ontacted:			
-at any stage during	g the recruitment p	process	-at any stage during	the recruitment process		
-only if shortlisted			-only if shortlisted			
-only if I am the pre	ferred candidate		-only if I am the prefe	rred candidate		
Please tick the relevant boxes above. A job offer will not be made without 2 satisfactory references.						

Please initial



### Section 10: Declaration

I hereby certify that:

Please complete and sign the following declaration. If you are returning this form by email, you will be asked to sign your application form if called for an interview.

	the information I have provided on this form is correct to the best of my knowledge, and may be verified by the Parliament Management Commission	
	prior to my appointment	
•	all questions have been accurately and fully answered	
•	I possess all the qualifications which I claim to hold	
I unde	erstand and agree that, if offered employment I will be required to:	
	undergo a pre-employment medical to ascertain my health status. Adverse results of such examinations may result in the withdrawal of the offer of employment	
•	provide proof of my qualifications	
•	provide a police clearance certificate from my country of residence	
, .	ing this application you authorize representatives of the Parliament Managemet and/or verify any information that is relevant in support of your application.	nt Commission to
Signed:	Date:	

## NOTE: FAILURE TO DISCLOSE RELEVANT DETAILS OR GIVING MISLEADING INFORMATION WILL CAUSE YOUR APPLICATION TO BE REJECTED OR IF YOU ARE APPOINTED IT COULD LEAD TO TERMINATION OF CONTRACT.

Candidates will receive written notification that their applications have been received. Candidates will normally be notified within 3 weeks if they have been selected for interview.

#### When completed, please return this form to:

Human Resources
Parliament Management Commission
P.O. Box 890
Grand Cayman
Cayman Islands KY1-1103

E-mail jobs@parliament.ky
Telephone: 1(345)244-5607